

Procedure for Education Document Verification

To obtain Education Verification Report from NIT, Silchar, verification companies are requested to note the following points and act accordingly:

1. Request is to be made in the Company Letterhead and be sent to:-

The Asst. Registrar (Academic)
NIT Silchar
Assam 788010, India

2. Copies of Degree Certificate and final year Grade Cards have to be attached invariably.
3. Fee of Rs. 1000.00 per student to be paid by A/C payee Demand Draft in favour of **THE DIRECTOR, NIT, SILCHAR** payable at **SILCHAR**.
4. All documents have to be posted by **INDIA POST** only and not by Courier.
5. Verification Report shall be sent to the company by Fax. Companies should quote Fax number clearly.
6. No request on phone / email shall be entertained. Necessary action shall be taken only after receipt of a formal request on hard-copy along with the demand draft.

Dean (Academic)
