



OFFICE OF THE DEAN (RESEARCH & CONSULTANCY)  
NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR  
(An Institute of National Importance)  
SILCHAR- 788 010, Assam, INDIA.  
Phone : (03842) 242913; Fax: (03842) 224797  
E-mail: 28.asim@gmail.com

Dr. Asim Roy  
Dean (R & C)

+91-9435170874

No. Dean(RC)/107/ 620

1<sup>st</sup> June, 2017

### NOTICE

Attention: Existing Ph.D. students of all sems

This is to notify to all the existing Ph.D. students of all semesters that their semester Registration will be done as per the following programme:

1. Date- on 12<sup>th</sup> and 13<sup>th</sup> July, 2017.
2. Time- 10.00 a.m. to 12.30 p.m. and 2.00 p.m. to 3.30 p.m.
3. Venue- Office of the Dean (R & C)

All the Ph.D. students are requested to bring their identity cards with them for showing at the time of taking the Form as well as registration. \_

Forms for Semester Registration and Bank Slip are available with the office of the Dean (R & C) with effect from 10<sup>th</sup> July, 2017.

No full time students will be allowed semester registration without hostel clearance.

This is also to inform the existing Ph.D. students that as per decision of 37<sup>th</sup> meeting of the Senate, held on 20.11.2013:

- (a) 'late registration, under exceptional circumstances, may be permitted for a maximum ten working days from the date of commencement of classes for a semester and the fine would be Rs.500/- (rupees five hundred) per day subject to a maximum of Rs.5000/- (corresponding to maximum permissible grace period). No registration would be allowed after the grace period'.
- (b) 'In case of student who finances their education through bank loan etc, no late registration fee shall be charged. However, all such students must register during the scheduled registration period and must deposit the registration fee within a period of 30 days from the scheduled dates of registration'.

  
Dean (R & C)

Copy forwarded for information and action, where necessary, to:

1. All HODs, with a request to circulate among all the Ph.D. students of their depts.
2. Registrar
3. Dy. Registrar Incharge, Accounts
4. Sr. Technical Officer, CCC, with a request to arrange to upload the above notice in the Institute Website.
5. Notice Board (Dean, R & C office)