

GUEST HOUSE @ NIT SILCHAR

Campus Beautification & Guest House Committee meeting held on 21.7.2012 under the Chairmanship of Director, NITS resolved the following new rules for the Guest House.

Revised Room Rent & Rules of Guest House NITS w.e.f. 01.08.2012

Revised Room Rent:

Nature of occupancy	Official (Rs)		Semi-Official (Rs)		Semi- Private (Rs)		License Fee (Rs)		Institute Guest	Private Guest (Rs)	
	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C		Non A/C	A/C
Single Occupancy	200/-	300/-	350/-	450/-	450/-	550/-	50/-	100/-	Free	600/-	700/-
Double Occupancy	400/-	500/-	450/-	550/-	600/-	700/-	100/-	200/-	Free	900/-	1000/-
VIP ROOM	750/-		1000/-		1250/-		N/A		Free	2500/-	

- Official Guest** are those persons who are visiting the Institute: a) for any official or academic work related Institute activities, b) to carry out students campus placement activities at NIT, c) Institute alumni will be treated as official, d) to attend Student Gymkhana functions etc. arranged officially.
- Semi Official Guest** are those persons who are being provided accommodation : a) for installation, repair etc of machines, equipment, apparatus etc. of the Institute, b) on the recommendation of R & D and Academic Institutes in the region, c) for being faculty and officers of other NITs, d) to meet their son's/daughter's/ward's who are NITS students.
- Semi Private Guest** is those who are the visitor from any other Academic Institute in India and relative's staff and faculty of NITS.
- License Free Guest** is those who are the newly joining as a Staff or Faculty in the Institute (for 15 days only).
- Institute Guest** (only BOG Members, Speakers of Convocation, MHRD Officials) will be provided boarding & lodging free of charge.
- Room will be allotted in sharing basis for the participants and single room for resource person for STC/Workshop/Seminar and other Training programs. The Coordinators of the programmed will be responsible for the payment of room rents & food charges. Henceforth the participants, resource persons & T&P Guests will not be treated as Institute guest for guest house payment purpose. The settlement of Bills (food & Room Rent) will be the responsibility of the indenter of concerned deptt.**
- Private Guest** is those who do not fall in any of the categories above and who are not Institute Guest.
- For students room will be allotted only a recommendation/verification by Dean of Student Affairs or Warden.
- The Indenter has to inform to the Guest House Authority the actual number of occupants and the list of the guests with name & address before 48 hours.
- If the indenter cancels any booked rooms within 24 hours, he/she has to pay full room rent.