

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
ESTABLISHMENT SECTION

No. Estt/Misc-1/17/

Date: 24-03-2020

CIRCULAR

In continuation to office notice No. NITS/PA dated 15th March 2020 and in pursuance to the DoP&T O.M. F. No.11013/9/2014-Estt-(A-III) dated 22.3.2020 and D. O. letter of Secretary, Department of Higher Education vide No. Secy (HE)/MHRD/2020 dated 21.03.2020, the following points are to be noted by all concerned.

- i. All classes and examinations are suspended till 15th April 2020.
- ii. Faculty Members are advised to work from home till 31.03.2020.
- iii. Station Leave Permission will not be granted to any Faculty / Staff Members of the Institute.
- iv. The Heads of the Departments / Sections are requested to run their respective section/department utilising bare minimum staff by making a roster for the staff.

This issues with the approval of competent authority


REGISTRAR

Copy for information and action where necessary to: -

1. All Deans
2. All HoDs / In charge Sections
3. Faculty – in – Charge, Website with a request to upload the same in the Institute website.
4. All Notice Boards
5. Guard File for record