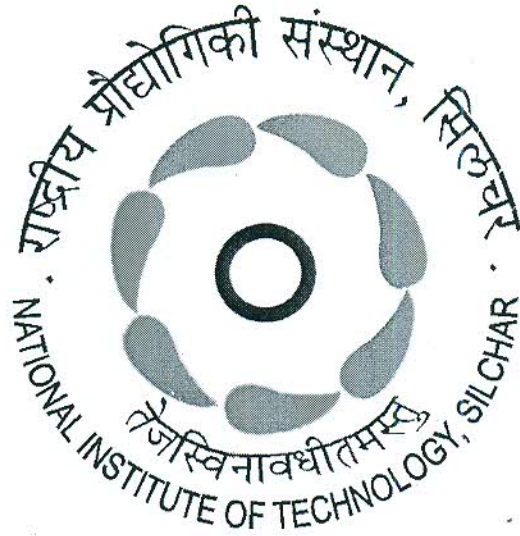


# NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

SILCHAR - 788 010 (ASSAM)

No: NITS/PS-374/Admn/Statue/16(R)

Date : 21.07.2016



## NOTICE INVITING TENDER

FOR SUPPLY AND INSTALLATION OF SCULPTURE AT NIT SILCHAR

LAST DATE & TIME OF SUBMISSION

: 08.08.2016 up to 14.00 hours

DATE & TIME OF OPENING

: 08.08.2016 at 15.30 hours



**NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR  
SILCHAR - 788 010 (ASSAM)**

Tel.No. Director: (03842) 224879

FAX: (03842) 224797

**NOTICE INVITING TENDER**

**No: NITS/PS-374/Admn/Statue/16(R)**

**Date : 21.07.2016**

The National Institute of Technology Silchar invites sealed Tender/Quotations for supply and installation of sculpture at NIT Silchar.

Detail specification of sculpture is as below.

S. No	Description	Size
1.	<b>Sculpture of Dr. A. P. J. Abdul Kalam</b> 6mm thick fiber glass materials including creative involvement, skill artisan copper metallic colour finish	9/10 feet Height Breadth proportionally

The interested parties can submit tender in a sealed cover super scribed "*Tender for supply and installation of sculpture for NIT Silchar*" addressed to **The Purchase Officer, National Institute of Technology Silchar, Assam - 788 010.**

Director, NIT Silchar reserves the right to extend the date, or cancel the tender, accept or reject any/all quotations or not to purchase all or any of the items without assigning any reason.

  
**REGISTRAR**

## CREDENTIAL CRITERIA

### Essential Criteria:

- Tenderer / firm, who is a manufacture of such items or have successfully executed similar work shall at IITs/NITs/Institutes and other Government Organization only be eligible to apply.
- Quotations are to be submitted in a sealed cover. Also, the address of the firm submitting the quotation must appear distinctly. The outer most cover shall be super scribed as
  - **Tender for supply and installation of sculpture for NIT Silchar**
  - Vide Tender Ref No NITS/PS-374/Admn/Statue/16(R), dated 21.07.2016 & Date of Opening 08.08.2016 at 1530 hours
  - **Genuine Pricing:** Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to IIT/Institutes and other Government Organization. Copy of the latest price list for the quoted item, applicable in India, must be enclosed with your offer.
  - **Termination for default :** Default is said to have occurred.

[The bid may be summarily rejected & returned to the bidder if the sealed envelope containing the quotation is not super scribed as above]

## TERMS & CONDITIONS

1. The bidding agency should have to submit Xerox copy of PAN Card for Income Tax, Authorized Dealership/Distributorship/OEM certificate(if any), previous work orders for justification of price etc. The photocopies of all the certificates should be attached with the tender. The firm/agency should not have been debarred and / or blacklisted by any govt. dept./organization.
2. The rate quoted must be both in words and figures and F.O.R. / Destination National Institute of Technology, Silchar inclusive of all taxes and any other charges. Rate quoted for any other destination shall not be accepted.
3. Assam Sales Tax must be quoted as extra in the tender wherever applicable.
4. NIT Silchar will not provide educational concession Central Sales Tax Form D, wherever applicable.
5. Payment shall be made only after completion of work as per specifications and after satisfactory installation.
6. Tenderer(s) registered with the State/Central Government must quote his registration numbers, if any, and submit a Xerox copy of registration along with the tender.
7. Guarantee/Warranty period offered for the tendered item is to be clearly specified.
8. The rates to be quoted by the agency should be valid for a period of six months from the date of placement of order.
9. Every page of this tender document shall be duly sealed & signed by an authorized person, on behalf of the bidding firm. The sealed & signed tender document should be submitted along with the bid.
10. **Bid Price:**

- The contract shall be for the full quantity as described above. Corrections, if, shall be made by crossing out, initialing dating and rewriting.
  - The bidder should quote the total price for item inclusive of packing and forwarding, all duties, levies, insurance, installation, any other charges, etc. Only taxes & (discount if any) should be mentioned separately.
  - The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
11. All necessary documents shall be furnished along with the bid.
12. **Validity of Tenders/Quotations:** Tenders/Quotations shall remain valid for a period not less than 6(Six) months after the deadline date specified for submission of tender.
13. **Packing**
- The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
  - The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements
14. **Evaluation of Quotations:** NIT Silchar will evaluate and compare the quotations determined to be substantially responsive i.e. which
- are properly signed.
  - conform to the terms and conditions, and specifications
15. **Award of contract:** NIT Silchar will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- The bidder whose bid is accepted will be notified of the award of contract by the NIT Silchar prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
  - Normal commercial warranty/guarantee shall be applicable to the supplied goods.
  - The goods (both indigenous & imported) should be insured against theft, loss or breakage during transit till destination.
  - Upon delivery of goods, the supplier shall submit Suppliers Invoice, Insurance certificate, Warranty Certificate, or any other document.
16. **Acknowledgement of the Purchase Order:** The supplier shall give an acknowledgement of the Purchase Order within 15 days of the date of the Purchase Order. In case, the supplier fails to acknowledge the Purchase Order within the stipulated time, the Institute is at liberty to cancel the Purchase Order.

17. No alternations in tender forms shall be made by the bidder and if any such alteration is made, the tender is liable to be rejected.
18. **Delivery Schedule:** Delivery schedule shall clearly be indicated in the quotation submitted by the supplier.
19. Demurrages and penalty, if any, paid by the supplier shall not be borne by the Institute. In case of delay in delivery of ordered material penalty @2% of the total value of the order per one week may be imposed and after completion of the specified delivery period the contract may be terminated.
20. The tenders submitted shall clearly mention the name of the firm/person in whose favour the purchase order is to be placed.
21. Contact details of the person for all post sales/installation maintenance support should clearly be given with Name & Designation, Phone No, Fax No, Mobile, E-mail and official address
22. National Institute of Technology Silchar is not liable for non-receipt of the tender forms in time due to wrong address/ any delivery delay of the mail service provider/ force majeure. Tender documents received after the last date and time for receiving tenders will be summarily rejected.
23. Successful bidder shall give a performance security in the form of Bank Guarantee @ 5-10% of the order value. The performance security shall be furnished after the order for supply is placed and before the final payment:
  - The proceeds of the Performance Security shall be payable to the purchaser as compensation for any loss resulting from the suppliers failure to complete its obligations under the contract
24. All legal disputes shall be under the jurisdiction of the Silchar Courts of Cachar District in the state of Assam



REGISTRAR  
NIT SILCHAR